This is a quick tutorial by Mats Olthoff on what to consider while submitting your abstract for 7ECM.

1 For users not familiar with LaTeX

Ignore the added template.
The most important commands that you *might* need are the following:

- `\\` for a line break

- `\footnote{TEXT}` for a footnote

- `$ FORMULA $` for inline formulas like $a + a = 2a$

- `\[`
  `FORMULA`
  `\]`

  to display (multiple) formulas separate from the text. You can display multiple formuals in this environment(between `\[` and `\]`) by separating the formulas with a linebreak (`\\`)

- `\begin{itemize}`
  `\item ITEM 1`
  `\item ITEM 2`
  `...`
  `\item ITEM N`
  `\end{itemize}`

  to build a list like the one this very sentence is in.
  You can use *enumerate* instead of *itemize* to get an ordered list, where by default, each item is numbered sequentially.

- since `%` signals a comment in LaTeX, you have to use `\%` instead if you want a `%` to appear in your text.

- To refer to other literature, you have to add

  `\begin{thebibliography}{1}`

  `\bibitem{key-1}S. Claus, G. House. About Christmas induced Asthma. Journal of pseudo science 12 (2015): 1, 23-45.`

  `\bibitem{KEYWORD}AUTHOR 1, AUTHOR 2. TITLE. JOURNAL: page(s).`

  `\end{thebibliography}`

  at the end of your abstract. To refer to the literature listed there use `\cite{KEYWORD}` inside your text.

- Mathematical Symbols can be found <u>here</u>.

More useful commands around mathematics can be found <u>here</u>.

2   For users familiar with LaTeX

The <u>submission form</u> is based on the <u>7ECM2016_template.tex</u>. Following packages are included: amsthm, amsmath, amsfonts and amssymb. In the *Abstract (LaTex)* field you have to put the content of your abstract (including the biblography if you are using one), that is everything you would add in the template between (excluding) `\thispagestyle{empty}` and `\end{document}`.

3   Step by step

1. Log in at the <u>7ECM registration platform</u> and go to *User Menu* and then *Manage Submissions*. Click *Create a new Submission*.

2. Fill out the form. The content of your abstract goes into the *Abstract (LaTex)* field, where you can (or have to) use LaTeXcommands.

3. Press submit. If you get a error message you cannot cope with, please do not hesitate to contact <u>office@7ecm.de</u>.

4. If you want to add additional authors you can now click on *Add a new Author* and fill out the form. This is also possible at all times in your *Manage Submissions* menu.

5. In the end you might want to check the generated PDF by going back to your *Manage Submissions* menu and downloading it. When the authors are not included correctly, you can click *Refresh Preview File* under *Actions* to the right, that should fix it.

6. If there are still problems, please do not hesitate to contact <u>office@7ecm.de</u>